



lifeleisure



# Holiday Camp Behaviour Policy

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# Overview

Life Leisure has a responsibility for ensuring the safety and wellbeing of all children whilst on camp. Life Leisure recognises the importance of encouraging positive behaviour as well as clear guidelines for staff dealing with poor behaviour. It is regarded as integral to the safety and wellbeing of the children in our care. This behaviour policy offers guidelines to management, staff, the parent(s)/guardian(s), and children regarding acceptable behaviour whilst on camp.

This policy also covers the course of action that will be taken if behaviour is deemed unacceptable. Life Leisure strives to promote positive behaviour which should be honoured by every child and member of staff at camp.

## Code of Conduct:

Upon booking your child onto the camp, we expect the following for your child:

- I will respect the property of others.
- I will be patient, honest, fair, and polite to others.
- I will not use abusive or offensive language.
- I will not be aggressive in the way I speak or behave towards others.
- I will follow the instructions of staff in order to keep myself and others safe.
- I will be respectful and treat others as I would wish to be treated.

If a child fails to comply to the above points, Life Leisure will follow the below protocol to deal with poor behaviour.

## Behaviour Policy:

Strategies for Desirable Behaviour:

- Life Leisure aims to provide a calm, relaxed atmosphere where children can feel safe and secure.
- Staff will strive to raise self-esteem amongst all children by rewarding positive behaviour and actively discouraging poor behaviour.
- Staff will build a relationship with the children so that they feel valued and trusted, encouraging full involvement in all activities.

- Staff will provide a sense of community and belonging by recognising children who attend camp regularly and by remembering and using the names of all the children.
- Staff will speak appropriately to children and avoid shouting, swearing, offensive language and name-calling.
- Staff and children will:
  - Behave considerately and welcome all newcomers to camp.
  - Respect the environment, buildings, equipment, and furniture and move around the camp in a safe manner.
  - Maintain the cleanliness of the camp and avoid leaving litter in any facility.

At times behaviour may be unacceptable and, in such situations, discipline may be required.

## Dealing with Poor Behaviour

Staff will follow the below steps when dealing with poor behaviour.

1. Remind children of the behaviour expected whilst at camp and the effect of their behaviour.
  - Staff should take the child to one side and explain what they have done and why this is not acceptable.
  - The member of staff should indicate behaviour that is acceptable, so the child has the means to improve.
2. Outlining the consequences of continued inappropriate behaviour, giving warnings about inappropriate behaviour.
  - Children will be given a warning of the consequence of their actions (e.g. a timeout) should their behaviour continue to be inappropriate.
  - This may include a written behaviour warning to parent/carer
3. Imposing sanctions.
  - Sanctions should always be age appropriate.
  - Possible sanctions may include keeping a child back before an activity to discuss their behaviour or a short timeout from an activity. These should always be no longer than a few minutes and are used as a last resort.
4. Informing the Camp Lead.
  - Staff will inform the Camp Lead where sanctions have been given.
  - Staff will inform the adult picking up the children of the situation that occurred.

# Behaviour Policy

Should poor behaviour continue, and the child's behaviour doesn't show a marked improvement, staff may discuss with the camp manager about further action. If all agree, staff will contact the parent(s)/ guardian(s) to request they pick up the child straight away. Details will be recorded on an Incident Report Form. This is referred to as a 'Temporary Exclusion' and not a permanent exclusion/ban. If no improvement in the child's behaviour is seen, staff will review the situation. If deemed completely unmanageable or dangerous to others the child will be excluded permanently from camp for the rest of the holiday period. If deemed necessary, Life Leisure reserves the rights to exercise any step of the above to deal with poor behaviour at any stage.

If a child is excluded from camp, no refund will be made for any remaining days booked and any costs associated with the exclusion will be the parent(s)/guardian(s) responsibility. The parent(s)/guardian(s) will be expected to collect children when informed of the exclusion. All exclusions will be recorded by Life Leisure's Support Office.

Any child permanently excluded from camp may not be allowed to enrol on any future Life Leisure camp at any location.

# Bullying

Life Leisure is committed to providing a positive experience for all children on camp where they can have fun, make friends, and learn new skills in a safe and welcoming environment. Life Leisure follows a zero-tolerance policy on discrimination, bullying or persistent poor behaviour of any kind, irrespective of any special needs. Life Leisure encourages any child to let us know if they see or experience bullying during their time at camp so it can be addressed immediately. Life Leisure believes that bullying in any form is wrong and should not be tolerated, and that any environment that encourages bullying, or shows indifference to prejudice and discrimination is unacceptable. Life Leisure believes that bullying is a behaviour choice and that anyone can be encouraged to change their behaviour.

- Staff are vigilant in monitoring daily activities and child interaction to check that bullying is not taking place.
- Staff will follow the steps of "Dealing with Poor Behaviour" should a case of bullying arise.

- If a child feels they are being bullied, they must let a member of the holiday camp staff team know. The staff members will then inform the Camp Manager who will immediately investigate the allegation. All cases of bullying will be reported to Support Office.
- If the Camp Lead deems the issue sufficiently noteworthy, they should inform the parent(s)/guardian(s) of the victim and offender, highlighting what has happened and the actions they have taken to deal with the
- situation.

## Discrimination

- Life Leisure believes that all children and young people have intrinsic value and worth and Life Leisure embraces their uniqueness and autonomy.
- Life Leisure respect difference and welcomes diversity in children, young people and in society in general, and believes camps should be inclusive for all.
- Life Leisure believes that children and young people should have the right to feel safe, secure, and valued, and that creating a safe environment free of bullying and discrimination is everyone's responsibility.
- Life Leisure believes children and young people should actively participate in decisions that affect them and should be supported in taking responsibility for their choices and subsequent actions.
- Life Leisure believes every child at camp should be treated with respect and courtesy and no one should be bullied or discriminated against.

## Physical Intervention

Physical intervention will only be taken for the purpose of averting immediate danger of personal injury to any person (including the child), or to manage a child's behaviour if necessary. Life Leisure keeps a record of any occasion where physical intervention is used, and parent(s)/guardian(s) must be informed on the same day, or as soon as reasonably practicable. Staff may use reasonable force to prevent children from injuring themselves or others, or damaging property as the situation requires.

By agreeing to the Holiday Camps Terms & Conditions you agree to adhere to the policies and procedures outlined in this document.